

REQUEST FOR ISSUING OF LIFT CARD

Date:-

The President
The Talagang CGHS Ltd
Sec-13, Rohini
Delhi-110085

Sir,

It is intimated that I am a resident of Flat No. _____. The lift operation card which was issued to me has/have been lost/damaged. So you are requested to issue me a new card and oblige. I am paying herewith Rs. 200/- per card for replacement/new card fees as prescribed by the society.

Thanking you,

Yours faithfully

Mobile No. _____